

Position Title *Regional Director*

Position Description (Summary) Do you like to champion creativity in children? Are you an organized and creative leader and problem-solver? Montana Destination Imagination needs a dedicated volunteer to coordinate Destination ImagiNation activities and volunteers for a specific geographic area in order to help students develop and use their imaginations to improve our world.

The *Regional Director* (RD) shall be responsible for coordinating and promoting the Destination ImagiNation (DI) Program within his/her respective region. The Regional Director works closely with the Membership, Appraiser, and Tournament Coordinators. The Regional Director is the primary point of contact responsible for organizing and facilitating the Regional Tournament.

Primary Duties

- Communicate with schools, local coordinators, Team Managers, volunteers, community groups, local media, etc., about the DI program
- Oversee promotion and marketing of the DI program to schools and organizations in the region
- Recruit and organize Regional Challenge Masters to assist at the regional Level.
- Work with the Volunteer Coordinator to recruit and organize appraisers and volunteers to assist at the regional tournament
- Ensure all Regional Challenge Masters, appraisers, and volunteers are appropriately registered
- Assist in trainings
- Communicate any significant events to Affiliate Director and Affiliate Tournament Director, including Dialogs
- Compile a year-end region report and submit report to Affiliate Board of Directors
- Annually select and reserve the Regional Tournament site and report tournament date to Affiliate Director
- Organize and facilitate all aspects of annual Regional Tournament
- Create an annual regional budget based on the Affiliate budget

Key Skills and Knowledge Required

- Computer Skills.
- Must be able to communicate professionally
- Strong organization and communication skills
- Flexibility and willingness to learn new skills
- Must be able to work effectively and respectfully with adults and children.
- Must be able to work effectively and respectfully with the Affiliate Board of Directors

Interest Area

- Enjoys organization and creativity
- Able to work independently
- Likes working with others to make sure they have a successful program year

Location: Two locations - Gallatin Valley and Missoula/Ravalli Counties

Date: August - May

Time Commitment will vary with more time in January - March

Age of Suitable Volunteers 21+

Required Skills/Qualifications (Training Requirements)

- Computer Skills especially MS Office.
- Phone and e-mail connectivity
- Must be able to communicate professionally.
- Strong organization, management and communication skills.
- Must be able to work effectively and respectfully with adults and children
- Positive, enthusiastic personality
- Flexibility and willingness to learn new skills

Specific Skills

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Working knowledge of MS Office including Word, Excel, Access, and Publisher