

## **Position Title *Team Manager***

*Position Description (Summary)* Do you enjoy sharing the creative process with children to solve problems to create a better tomorrow? Do you see a need for children to think outside the box? Does your child need to be challenged academically? Do you like to catch the enthusiasm of help students who have developed and used their imaginations to improve our world?

*Position Description: A Team Manager (TM)* will take on a role to supervise a team of up to 7 children while they journey through the creative process, mentoring and nurturing their skills needed to solve a challenge of their choosing. You will act as a guide, over-seeing the DI Curriculum provided through the purchasing of the team pack materials. Becoming a team manager requires a little creativity, some imagination, and a lot of fun.

### *Primary Duties*

- Managers coordinate team meetings, usually held once a week for 1-2 hours each time
- Lead meetings using DI program materials, but not limited to DI
- Keep the students on task, but do not directly help the team develop their solutions
- Assist the children in finding team members
- Communicate with parents about DI and their responsibilities
- Create a time line for the season and goals
- Attend trainings for instant challenges, etc arranged by Affiliate or Regional Director
- Be a cheerleader and supporter of the children at the Regional and State Tournaments
- Help fundraise money if traveling to the Global Tournament
- Help summarize the lessons, growth, and goals for the season after the tournaments
- Communicate the benefits of the program to potential team managers
- Have FUN

### *Interest Area*

- Enjoys organization and creativity
- Organized and detail oriented
- No experience of DI required
- Patience and positive support
- Likes working with youth to make sure they have a successful program year

*Location:* Determined by team and team manager.

*Date:* Season beginning in September – October and ending in March unless team qualifies for Globals  
Teams usually meet once a week for 1-2 hours each time. Days and locations set by team and team manager.

*Age of Suitable Volunteers* Adult (18+)

### *Required Skills/Qualifications (Training Requirements)*

- Enjoy working with children
- Phone, internet, and e-mail connectivity
- Experience with facilitating youth projects helpful but not required
- Good organization, management and communication skills
- Must be able to work effectively and respectfully with adults and children
- Positive, enthusiastic personality
- Flexibility and willingness to learn new skills

### *Specific Skills*