

## **Position Title *Destination Imagination Score Room Personnel***

*Position Description (Summary)* Can you keep a secret? Are you looking to make new friends and connect with others who enjoy working with you? Would you like to be the first to know who wins? Do you thrive on accuracy? Are numbers your friends? Do you enjoy the thrill of crunch time and surprising everyone the results? Montana Destination Imagination needs individuals with good data entry skills to input scores for its tournaments. This position is for those who want to help students develop and use their imaginations to improve our world?

### *Position Description*

*Destination Imagination Score Room Personnel* will work with a team of adults to assure that scores are accurately entered into the DI scoring program. These individuals need to be able to enter data quickly into for various Challenges and have a good working knowledge of Windows based computers. *Destination Imagination Score Room Personnel* must be willing become familiar with the scoring program, score sheets, basic rules and clarifications for each Challenge. *DI Score Room Personnel Appraisers* must be comfortable working as part of a team. As a volunteer for MTDI, *Score Room Personnel* will support the vision and the mission of the organization, and will act responsibly and prudently.

### *Primary Duties*

- Learn how to use the Destination Imagination designed scoring program
- Take time to understand the score sheets and scoring elements for each Challenge
- Attend one 3-4 hour training
- Assist in set up of Challenge site if needed
- Work with assigned appraisal team to assure all scores are accurate
- Work with Head Appraiser or Challenge Master to resolve any scoring issues at tournament
- Maintain strict security of scores on Tournament Day
- Be willing to work at Challenge site and in Score room as needed
- Provide printed scores and place summaries for Award Ceremony

### *Interest Area*

- Enjoys organization and creativity
- Able to make decisions in a short time frame
- Is detail oriented
- Likes working with others to make sure they have a successful event

*Locations:* Montana – Tournament location will depend on venue.

*Date:* 2 - 3 hour training at end of January or beginning of February

Tournament(s) - 4 - 6 hours one Saturday end of February and/or beginning of March

*Age of Suitable Volunteers:* 18+

*Required Skills/Qualifications (Training Requirements) may include some or all of the following*

- Has a good sense of humor
- Has a positive and friendly attitude
- Appreciate new and different approaches to one set of rules
- Comfortable working as part of a team
- Ability to work under pressure to provide final tournament results for awards ceremony

### *Specific Skills*

- Able to troubleshoot printer errors.
- Excellent Data Entry Skills
- Understanding of Windows based computers.